

**Minutes of Berryfields Parish Council Meeting  
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT.  
on Wednesday 18<sup>th</sup> February 2026.**

**Present:** Cllr Arun Sekhar (Chair), Cllr Alagappan Muthu, Cllr Deepak Jose, Cllr Karen Ward, Cllr Kishore Dammala, Cllr Laurilee Green, Cllr Lucy Harmes, Cllr Suresh Rayapalli, Cllr Vinay Victor, Anthea Cass (Clerk), Lisa Gibson (Hall Manager and Minute Taker)

**26.1 Apologies for Absence**

Apologies were received from Cllr Lane.

**26.2 Declarations of Interest**

None.

**26.3 Open Forum (Adjournment)**

A member of the public raised concerns about poor lighting at the pedestrian crossings near the school, particularly the crossings at Paradise Orchard and Collington Road. It was suggested that raising the crossings could help slow vehicles, especially during school start and finish times when traffic is heavy.

The Clerk confirmed that the crossings are owned by the consortium and advised that the concerns raised would be passed on to them.

A member of the public also asked whether employing a lollipop person during school drop-off and collection times for both schools could be a more cost-effective option. It was suggested that this could help children cross safely and also assist with parking issues during these times. Questions were raised regarding the potential cost and responsibility for funding.

Cllr Green advised that she would revisit the findings from when this issue had previously been raised.

**26.4 Presentation – Issue Reporting Software**

Mr John Yandrapati presented a concept for a website which would provide parishioners with a method of reporting issues on roads, pavements, parks and other areas within the parish. A PowerPoint presentation was shown outlining his preliminary concept.

Following discussion, councillors agreed that further information would be required before the proposal could be formally added to a future agenda for consideration

and resolution.

The Clerk advised that the parish council's existing website provider had indicated that similar functionality is currently under development and expected to be available later this year. Councillors requested that both systems be fully developed and compared should the council consider a need for such software, noting that the functionality would be incorporated into the existing website free of charge.

### **26.5 Police Report**

No report received.

### **26.6 Planning**

PL/25/5780/FA – Installation of energy-efficient floodlighting at Green Ridge Primary Academy.

Councillors resolved unanimously to support the application.

Proposed: Cllr Dammala

Seconded: Cllr Rayapalli

PL/26/00030/FA – Construction of front porch and garage conversion at 35 Kentish Street.

Councillors resolved to remain neutral.

Proposed: Cllr Green

Seconded: Cllr Victor

PL/25/6302/FA – Single storey rear extension at 8 Oldfield Street.

Councillors resolved to remain neutral.

Proposed: Cllr Dammala

Seconded: Cllr Green

### **26.7 Minutes**

The minutes of the Parish Council meeting held on 21st January 2026 were approved.

Proposed: Cllr Green

Seconded: Cllr Harmes

## **26.8 Land & Facilities**

Updated as per the Clerk's report.

### **26.8.1 Park Inspections and Repairs**

Gateway Park – Sovereign has provided a quote of £20,000 to replace equipment. The Clerk advised that she is awaiting two further quotes and has applied for a grant from Chiltern Rail for half of the cost. She will report back at future meeting.

### **26.8.2 Land Transfers**

The Clerk advised that in preparation for the imminent land transfers, a meeting took place with Proludic and the Consortium to assess the play areas. Areas of issue were identified and repairs will be undertaken before the transfers proceed.

Cllr Jose asked whether there were plans to replace trees that had died. The Clerk confirmed she would raise this.

The Clerk advised that a Project Manager will be required for the tender process for the grounds maintenance once the land is transferred. One quote has been received and councillors requested that an additional quote be obtained for comparison.

### **26.8.3 Church on Berryfields Easter Event**

Permission had previously been requested to hold an Easter event at Berryfields Green. This is no longer required as the event will not be going ahead.

## **26.9 Finance & Administration**

### **26.9.1 Payment Run**

Councillors approved the payment run as circulated and ratified budgeted payments.

Proposed: Cllr Jose

Seconded: Cllr Muthu

### **26.9.2 Accounts**

Councillors agreed the accounts to the end of February 2026 as circulated.

Proposed: Cllr Green

Seconded: Cllr Harmes

### **26.10 Policies**

Councillors reviewed and approved the following policies:

Civility and Respect Policy

Grant Awarding Policy

Complaints Procedure

Co-option Policy

CCTV Policy

Proposed: Cllr Jose

Seconded: Cllr Harmes

### **26.11 Ongoing and Proposed Projects**

Bus Stops – No action can be taken until the land is adopted.

Speed Awareness / MVAS – A Neighbourhood Watch scheme is being established.  
Speed guns can be hired for £15 if required.

The Clerk advised the Sentinel device cannot currently be located and she will apply for a grant to replace the equipment.

Slow Down Signs – Councillors discussed holding a competition with both schools for children to design road safety signs.

Bollards at Mayberry Place – Cllr Rayapalli agreed to take this forward.

**Youth Club** – Discussions are ongoing regarding combining the Youth Club with Buckingham Park and Watermead. The Community Board is assisting with the development

of a questionnaire to be sent to local schools to gather feedback from young people on activities that would encourage attendance.

It was agreed that Community Board funding is not required and that the parish councils will cover the cost of any additional equipment needed. Additional volunteers will be required from the other parishes.

**Storage Sheds** – Quotes are still being obtained. Two quotes will be required for comparison. Cllr Victor suggested investigating flat-packed containers as a more secure option.

### **26.12 Events**

Fast Cars and Good Food Fayre – 27th June 2026.  
Bucks Cars and Coffee and Hot Rod groups have confirmed participation.  
Additional attractions such as a bouncy castle and music are planned.

The bar will remain open into the evening for the England World Cup game and the Clerk is investigating the cost of hiring a larger screen.

### **26.13 Our Berryfields Newsletter**

Residents reported that several streets did not receive the latest issue.  
The Clerk is in dispute with the distribution provider regarding payment.

The issue is now available on the parish website and copies are available from the office. The April edition will be delivered in-house.

### **26.14 Meetings & Matters of Report**

None.

### **26.15 Date of Next Meetings**

Wednesday 18th March 2026  
Wednesday 15th April 2026

Meeting closed at 21:18

Approved and signed:

Chair

**BERRYFIELDS PARISH COUNCIL Payment run 18 February 2026**

BERRYFIELDS PARISH COUNCIL Payment run 18 February 2026		Net	VAT	Total £
<b>BARCLAYS</b>				
		£ -	£ -	£ -
<b>LLOYDS</b>				
			£ -	
DCK Payroll	Office Staff	£ 6,040.15	£ -	£ 6,040.15
DCK Payroll	Hall Manager and Casual staff	£ 4,717.80	£ -	£ 4,717.80
DCK Payroll	LGPS	£ 2,778.54	£ -	£ 2,778.54
Aston Commercial Cleaning	INV-4107	£ 926.84	£ 185.37	£ 1,112.21
John Bitmead	INV AA00920 Park Inspection x 3	£ 200.00	£ -	£ 200.00
Alan Gibbons	INV 17 / 2 / 2026	£ 399.50	£ -	£ 399.50
Pickerings	Inv1357212	£ 105.60	£ 21.12	£ 126.72
Pickerings	Inv1357213	£ 176.00	£ 35.20	£ 211.20
See The Light	Inv 36816586	£ 38.00	£ 7.60	£ 45.60
Shield Maintenance	Inv 9864 Bins - recharge to Consortium	£ 1,105.00	£ 221.00	£ 1,326.00
DAYLA	Inv 1685484	£ 976.57	£ 195.31	£ 1,171.81
DAYLA	Inv1688410	£ 103.10	£ 20.62	£ 123.72
DAYLA	INV161490	£ 969.58	£ 193.92	£ 1,163.50
Lock and Key	Inv36602 key cut	£ 32.50	£ 6.50	£ 39.00
Lock and Key	Inv38421 replacement CCTV camera and installation	£ 263.00	£ 52.60	£ 315.60
Chiltern Rail	INV 501047 40 parking spaces at Aylesbury Vale Parkway	£ 8,160.00	£ 1,632.00	£ 9,792.00
Dave Lucas	INV BPC20/01/2026 Park inspections and maintenance	£ 165.00	£ -	£ 165.00
Baughan Pest Control	INV 8581 Lawson Road bi monthly vermin	£ 80.00	£ 16.00	£ 96.00
Shard Tech	INV 6869	£ 656.30	£ 131.26	£ 787.56
Culligan	INV244287009	£ 20.03	£ -	£ 20.03
Edison Electrical	INV4024 repair light switch in RPH, repair socket and make safe container repair heating in kiosk	£ 158.00	£ 31.60	£ 189.60
KC Hogan	INV26 02 - 010 XERO quarterly subscription	£ 110.00	£ 22.00	£ 132.00
INWL	INV3738441	£ 189.07	£ -	£ 189.07
SWAROC	INV10244012 MVAS	£ 3,715.00	£ 743.00	£ 4,458.00
See it Clean	Inv32749	£ 80.00	£ 16.00	£ 96.00
Umbrella	INV-JAN2600429 repair water tank	£ 1,908.00	£ 381.60	£ 2,289.60
		£ 34,073.58	£ 3,912.70	£ 37,986.21
	<b>TOTAL</b>	£ 34,073.58	£ 3,912.70	£ 37,986.21

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<b>Account Transactions - income and expenditure outside the payment run</b>		
Berryfields Parish Council		
For the period 21 January to 17 February 2026		
Description	Debit	Credit
Shard Tec		£787.56
Whitespace Advertising (UK Bride)		£1,535.04
Bank Fees		£8.50
Bar Stock		£80.25
Big Top Nursery Electricity	£2,783.11	
Bucks Recycling - Bins		£199.60
17f Services Security		£189.00
SP EE Supplies book store x 2		£1,487.64
Our Berryfields Advertiser	£270.00	
EoN		£2,465.71
EPOS NOW bar takings/ fees	£3,918.36	£282.50
General hall expenses (bin bags/toilet roll/ chair covers etc)		£398.14
Highspeed training		£244.80
HMRC DD		£4,118.30
Holiday Tracker DD		£2.10
STEM - phones/ alarm DD		£64.80
Tennis	£27.86	
Village Hall Deposit/ refunds	£1,250.00	£1,050.00
Village Hall income	£8,512.50	
Youth Club income/expenditure		£129.99
	<b>£16,761.83</b>	<b>£13,043.93</b>